

# WESTSIDE UNITY CHURCH

## BOARD MEETING MINUTES 3/12/16

### Board Members Present

Karol Ann Scotta, President  
Jocelyn Eisenlohr, V President  
Dawnmarie Fitzgerald, Secretary  
Juan Padilla, Trustee at Large  
Reverend James

### Absent

Dan Balter, Treasurer  
Teresa Yuan, Trustee at Large

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### 9.32 AM – CALL TO ORDER/OPENING PRAYER/CHECK IN

### 9.40 AM – VISIONING

### 9.55 AM – END OF VISIONING/SHARING

### 9.55 AM – CONSENT CALENDAR

- Move to approve Feb. 13 minutes – Jocelyn motion; Rev. James second
- Easter – Olesia to get carnations; discussed handing out affirmations with carnations; agreed; Rev. James said that we didn't do that;
- Spring cleaning – agreed to tack on to April 9 after board meeting – from 12.30 – 2.30 pm – focus on attic
- Agreed that announcements will be in an email blast
- Mothers' Day – 2<sup>nd</sup> Sunday in May; Olesia to get carnations
- Karol away 20-30<sup>th</sup> of May
- Jocelyn away 12-17<sup>th</sup> of May
- Rev. Cathy Macall from Unity of Torrance – May 22<sup>nd</sup>

### 10.00 AM – MEMBER FEEDBACK

- Jocelyn brought up that she had received feedback from several congregants that they were upset with politics being the topic of several Sunday talks and not appropriate; Rev. James defensive at first but heard the feedback after a heated discussion

### 10.20 AM – TREASURER REPORT

- Budget – good
- We were 800 in the black in Jan/Feb
- Karol and Dan went to US Bank and got put on as signatories for accounts; Bonnie removed; DM still on as backup signatory
- Agape Summer Camp \$500/week – M-F; 3 weeks in July
- Options For Life (Karol's company) signed a rental contract – 4x/month /1<sup>st</sup> Tues. Last Monday and 2 float days \$2000 for the year
- A wedding took place at the church that brought in some revenue

- Discussed possible purchase of Brother wireless aio MFC9330CDW color laser printer

### **10.30 AM – MINISTER REPORT**

- Has been intensely taking classes online – required for credentialing; averages approx. 20 hours/month for the past year – wasn't including in his monthly report
- Ordination process – has been able to take the courses online; Regional Jim Yeaw agreed to put online to make more reasonable price; Process would have cost \$20,000;
- Put DBA in process; paperwork will be sent to church for Karol to sign; paid \$152;
- Dan had people review insurance policy and they said it is the best possible policy we could have
- Unity Identification Program – Rev. James and Jocelyn on the call
- Specific sign scheme – cannot go outside of it per our agreement as part of the branding; there are specific instructions on how to implement and roll out
- Logo – same logo on the church, on the website, can't deviate
- Jocelyn – make a motions would like to have permission to change our online presence to Unity of the Westside; Karol seconded; all approve
- By the next board meeting, all members to review the branding book – Jocelyn move; and Juan second
- Montgomery family update – Rosalie doing very well; Christine very happy to see her father make his passing.

### **10.55 AM – TEAM REPORTS**

**Youth Education** – lots happening; had a meeting; spoke with Stacy Macriss Ross – try to make an order of service across all teachers and all weekends; provided everyone with new curriculum which will start April 1<sup>st</sup>; printed out all forms; created a First Aid kit; Coco “the puppet” for 3-5 years olds; have started rolling out; created “love tokens” for kids to put in the offertory baskets; still need a babysitter due to Martha resigning; create a brochure;

**Technology** – Teresa not here; didn't submit report

**Marketing** – Jocelyn wants to run a Facebook Ad; Jocelyn moved; Karol seconded

**Ushers** – Juan; Rev. James and Karol talking about doing a training; Ushers meeting one Sunday after church; Karol will put a call out for more teachers/babysitters (\$25/2 hours)/ushers /hospitality; March 20<sup>th</sup> from 9-9.15 am

**Hospitality** – DM; Linda offered to create signup sheet; Karol going to do a Costco run getting stuff to stock kitchen

**M & W of Unity** – Karol; refilled pews; watered plants; nobody wants to step up to be head of this ministry; Jim and Kathy have been watering and doing small things around the church

**Prayer Chaplains** – Rev. James; doing great; May 15<sup>th</sup> will be prayer Sunday; whole service dedicated to prayer; chaplains will be on stage in chairs – will give testimonials; at end of service all prayer chaplains will be available for people to pray with

### **11.15 AM – FACILITIES & USE**

- Rotten windows – Juan said not good at that; Jim Beyer mentioned as possible person to help with repair work; not too expensive but labor-intensive
- Kitchen – Jocelyn mentioned kitchen is really filthy; Suggested “Operation Sparkle” 2x/year do cleaning; create a checklist for what needs to be cleaned; DM will create checklist and give to Juan for cleaning kitchen and bathroom

### **11.30 AM – OLD BUSINESS**

- Fundraiser suggestions
  - Façade Facelift – June treasure mapping; charge \$10
  - Raffle off an iPad; gift card; Karol will ask congregation what they want to donate; Jocelyn will create raffle tickets; by next board meeting - DDay (Draw Day June 5<sup>th</sup>); several prizes – DM donate gift certificate – goal is 2,000 tickets @ \$5/pop
  - Spaghetti dinner – develop committee – target date of July –
  - 4<sup>th</sup> of July potluck BBQ
- Bookroom renovation begun – Phil Johnson; book of the month for March/April Howard Thurman Meditations of the Heart
- Rev. Bonnie to come to May board meeting to help with sage ceremony
- Set a rate scale for room rentals:
  - Back room – with/without kitchen;
  - Toastmasters charged \$75/mo;
  - Alanon \$100/mo for 4 meetings;
  - Agape \$100/day; \$25 for opening/closing +\$25 cleaning + hourly rate

Sanctuary -

Both -

### **11.45 AM – NEW BUSINESS**

- Minister Evaluation – Sub-committee presentation by Jocelyn
  - Sub-committee discussed at length how best to do the survey as to keep it neutral and gather feedback from congregation
  - Sub-committee came up with an online survey for the congregation via Survey Monkey
  - 10 questions – committee proposed 7 questions and left room for Rev. James to write 3 of his own
  - Karol motioned to accept survey and questions, Juan seconded; all in favor; Rev. James abstained and had no feedback

### **12.08 PM – CLOSING PRAYER**

### **12.12 PM – MEETING ADJOURNED**